

BOARD OF DIRECTORS – ACTION SUMMARY
Thursday, November 13, 2008 – 6:00 p.m.

Administration Building – Board Chambers
2101 Hurley Way, Sacramento, CA 95825

CALL TO ORDER

The meeting was called to order by Vice President Lawson. Board Members present: Clark, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Valley. Director Trujillo, absent. Staff: Fire Chief Mette, Board Clerk Tilson, General Counsel Margarita [arrived 6:08 p.m.], Associate General Counsel Chavez.

PLEDGE TO FLAG led by the Girl Scouts of Tierra Del Oro.

METRO CABLE 14 ANNOUNCEMENT

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, November 15 at 1:00 PM and Monday, November 17 at 6:00 PM on Channel 14; Webcast at www.sacmetro cable.tv. A VHS copy is also available for checkout from any library branch.

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN
DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**

None.

CONSENT AGENDA:

1. Board Meeting Action Summary—October 23, 2008

- **Board Action:**
Kelly/Engellenner—approve the Consent Agenda. ROLL CALL: Engellenner, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Director Clark, abstained. Director Trujillo, absent. Motion carried.

[Taken Out of Order after Closed Session]

ACTION ITEM(S):

1. Holiday Board Meeting Schedule—(Lawson)

- Staff recommended the following two Board meetings falling on a holiday be cancelled:

November 27, 2008 – Thanksgiving Day

December 25, 2008 – Christmas Day

- **Board Action:**
Kelly/Granados—approve the staff recommendation and cancel the two meetings. ROLL CALL: Clark, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Engellenner, Trujillo, absent. Motion carried.

2. Resolution No. 70-08 – Fund Transfer for 800 MHz Portable Radios—(Roseberry)

- The Information Technology Division staff recommended adoption of the Resolution for the transfer of funds in the amount of \$15,000 from Account 45.078.430208, Mobile Radio Purchase to Account 45.078.227226, 800 MHz Portable Radios/Batteries. This transfer is required to replace a Motorola XTS5000 portable radio and purchase two additional XTS 5000 portable radios for spares.
- **Board Action:**
Kelly/Granados—approve the staff recommendation and adopt the Resolution. ROLL CALL: Clark, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Engellenner, Trujillo, absent. Motion carried.

3. Resolution No. 71-08 – Declaring Specific Computer and Telecommunications Equipment as Surplus—(Roseberry)

- The District has old outdated equipment that is not worthy of donating. The hard drives have been removed and will be destroyed before the equipment is given to E-Waste.
- Staff recommended adoption of the Resolution declaring specific computer and telecommunications equipment as surplus, with appropriate steps to be taken to ensure disposal of the equipment at the E-Waste facility.
- **Board Action:**
Granados/Valley—approve the staff recommendation and adopt the Resolution. ROLL CALL: Clark, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Engellenner, Trujillo, absent. Motion carried.

4. Bid Award – Air Purifying Respirators—(Captain Teague)

- Metro Fire has been using Draeger self contained breathing apparatus (SCBA) masks with an adapter to provide an air purifying respirator (APR). These masks are reaching the end of their useful life. Metro Fire secured \$90,000 in grant funding through the Sacramento Urban Area Security Initiative (UASI) to replace these masks with new MSA Millennium APRs and will be purchasing enough to supply Folsom Fire and Cosumnes Fire.
- A request for quotes was placed on the General Services Administration e-Buy system on 9/30/08 and 12 bids were received.
- Staff recommended the bid be awarded to Chief Supply Inc., the lowest, most responsive, responsible bidder in the amount of \$89,743.06 and authorize the Fire Chief to expend previously budgeted grant money for the purchase of the APRs.
- **Board Action:**
Kelly/Clark—approve the staff recommendation. ROLL CALL: Clark, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Engellenner, Trujillo, absent. Motion carried.

PRESENTATION ITEM(S) None

PRESIDENT’S REPORT None

FIRE CHIEF’S REPORT—(Mette)

- Fire Incident Report – 6 working structure and 23 grass fires since the last Board meeting.
- The current phase of the Strategic Planning process continued last week on November 5 and 6. Next two sessions on December 8 and 9 at Station 106.
- October 25, 2008 – attended the Community Emergency Response Team (CERT) Graduation and Appreciation Ceremony in the City of Citrus Heights.
- Provided an update on issues being worked on by Larry Davis.
 - Participated in the Cordova Hills-East County Master Planning meeting. There are plans for a commercial area, college, and about 20,000 homes at the Grant Line/Jackson Road area. Working at the ground level provides an opportunity to influence the location of our fire stations.
 - Mr. Davis is attending the Sacramento City Planning Commission meeting tonight on the General Plan update. In the event the Arden-Arcade annexation is included, he will represent the District in opposition along with a number of citizens from that area.

- Attended the three-day CalPERS Education Forum and Conference in Palm Springs with Finance Director Sponable and representatives from Local 522. The information received on the potential effects of the current economic climate on our retirement system contributions will be helpful in future budget planning.
- Continuing work on the development of the Zinfandel/Mather Training site with a coalition of various agencies throughout the State to form a statewide partnership.
- On behalf of all the men and women of Sacramento Metropolitan Fire, extended condolences to the family of Deputy Larry Canfield who lost his life in the line of duty yesterday when he collided with a vehicle on Coloma Road. Requested the meeting be closed in his honor.
- In response to a request by Directors Goold and Granados at the last meeting, Captain Mike Teague distributed an Injury Comparison Report for 2007 to 2008 and gave a brief PowerPoint presentation. There was an overall decrease in the number of injuries according to the responses received.

- **SUPPORT SERVICES DIVISION REPORT –**

Report by Deputy Chief Jim Eastman:

Community Services –

- Continuing to meet the annual goals by providing fire and life safety education to preschoolers; fire and falls prevention to seniors; and fire extinguisher demos to the business community. Community outreach for Metro Fire includes attending weekly chamber meetings, community meetings, and legislative meetings.
- Ongoing projects include Years of Service gifts (37) in preparation for the Awards Ceremony in 2009; iPOD grant; Blight Busters in Rancho Cordova; Fire Station Resource boxes; future promotion ceremony in 2009.
- Cooperative Agencies Resources for Education (CARE) – This is a semester class offered through American River College. Julie Cole has implemented a 90-minute parent safety workshop this semester focusing on the safety of children in the major areas of Vehicle Safety, Fire Safety, and Drowning Prevention.
- Cordova High Public Safety Academy – October 16 through December 11.
- November 7, 2008 -- Rancho Cordova Economic and State of the City – attended by Leslie Miller, Fire Chief Mette, Deputy Chief Miller, Associate Counsel Chavez, Finance Director Sponable, and Larry Davis.
- Open House for Station 29 – tentative for mid-December.
- Personal thanks to Operations Division for assistance in numerous community events

Development/Project Manager

- Station 29 near completion ahead of schedule

Facilities Division Projects –

- Station 62 upgrades
- Station 29 furnishings next project

Fire Prevention Bureau Activities –

- Attended Folsom Boulevard Owners Meeting for options to enhance Folsom Boulevard in Rancho Cordova
- Working with care facility industry on new bedridden requirements
- Hosting the Nor-Cal Fire Prevention Officers meeting tomorrow
- Work continuing on new company inspection training program for next year

Fleet –

- New Vehicle Auxiliary Braking Device Policy
- Code 3 lighting for the new F450 Trench Rescue Vehicle was completed
- Station 29 ConVault to be completed this month
- Working on a problem with the pre-trip inspection due to the reassignment of the battalions.

Logistics –

- Completed warehouse reorganizing
- B13 annual turnout service and repair
- Purchasing new Station 29 supplies
- Picking up surplus engine supply from Fleet

Technical Services –

- InForum Gold upgrade completed
 - Implementing Webmail in December
 - VHF mobile radio template upgrade
- Director Lawson inquired if a Community Services Representative would be at the Voluntary Organizations Active in Disaster (VOAD) meeting next week.

Fire Chief Mette stated we will check on the schedule.

GENERAL COUNSEL’S REPORT—(Margarita)

None

COMMITTEE AND DELEGATE REPORTS:**Executive Committee—(Trujillo)**

- Next Meeting: TBD

Communications Center Delegate—(Valley)

- Reported on the last two meetings. Future plans for the Comm Center were discussed to include a new CAD system and the need for a building with more floor space. Will keep the Board informed.

Deputy Chief Eastman gave an update on consideration of multiple sites in the County to increase the radio antenna system. Galt was a priority but the Council felt the proposed site was not a good plan. Everything was revoked on the operation of Galt so this issue has been moved up on the agenda.

- Next Meeting: November 25, 2008 – 10:30 AM

California Fire & Rescue Training Authority—(Kelly)

- At yesterday's meeting, discussion on the brickyard revolved around undetonated ordnance that was buried and lack of information from the Air Force regarding radiation, existing toxic contaminants, etc. Need to build the training facility at Mather and move forward.
- Next Meeting: November 12, 2008 – 10:30 AM

Finance Committee—(Valley)

- Reported on today's meeting. Budget on target.
- Received information from Fire Chief Mette and Finance Director Sponable on the potential of an increase in the PERS retirement contributions and options are being explored.
- Next Meeting: December 11, 2008 – 5:00 PM

Policy Committee—(Lawson)

- Counsel provided the Directors with a packet of policies. A workshop will not occur until some time in January due to the holidays. Requested Board Clerk Tilson send the Directors a new calendar for January for a consensus on a workshop date.
- Next Meeting: No meeting until after the Special Board Workshop.

BOARD MEMBER QUESTIONS AND COMMENTS:**Valley:**

- Wished everybody a good holiday.
- Commended the Fire Chief and employees for what they are doing for the District.

Kelly:

- Expressed his condolences to the family of Deputy Sheriff Larry Canfield who lost his life yesterday.

Jones:

- Inquired on an update from Mr. Davis regarding the Planning Commission meeting.

Larry Davis stated one of the items at the Sacramento Planning Commission meeting was a proposal to adopt the City's General Plan for 2030. There was no proposal to annex Arden-Arcade but it will continue to be a special study area in the General Plan since it is in the Sphere of Influence.

- In addition to responsibilities with the Sacramento County Local Agency Formation Commission (LAFCo), she was reelected to the California LAFCo representing special districts on the Executive Board. As a function of that, she was put on the Legislative Committee as well and looks forward to working closely with all these groups and maintaining contact and an information flow with the District on any issues that may arise.
- November 18 at 11:00 a.m. – luncheon at the Neumann Center for all retirees.

Granados:

- Attended the City of Rancho Cordova 2x2 Committee meeting. Money was a concern and we indicated we are holding our own. This is due to the employees who are putting out a conscientious effort to curtail spending.
- Thanked the Station 63 crew who responded to a medical aid call at his work site.
- Thanked the District employees who are working hard to meet the financially challenging times.
- Thanked the legal counsels for their hard work even though some things in the Sacramento Bee were not complimentary.

Goold:

- Offered his condolences to the family of the Deputy Sheriff Larry Canfield.
- Thanked the men and women in every rank and file of our organization for their hard work.

- Relative to something mentioned earlier, it is times like this when everyone is focused on the economic impact to public agencies that creativity can emerge and reshape the future of the fire service. Metro Fire may take the lead not only on the State level but in the National level. It is an exciting element during these hard economic times to look at better ways to provide a service.

Clark:

- Echoed the sentiments of fellow Board Directors about Deputy Canfield.
- Thanked everyone for their presentations.
- Thanked the Firefighters for their endorsement during the election and all the constituents who gave him their vote of confidence. Appreciate the confidence, mentoring, and support from the other directors.
- Complimented the Fire Chief, legal staff, and all District employees for stepping up to help with the current financial situation in a continuing effort to provide the same excellent level of service to our constituents. Appreciate all the support and cooperation.

Lawson:

- Echoed President Trujillo's sentiments of appreciation to everyone in Administration and out in the field for taking care of business every day and giving back to the community.
- Referred to Captain Lynch's video, emphasizing the need to move out of the way of emergency service vehicles when we see the flashing red lights. Related an incident he observed today of failure to do so.
- On a cautionary note, exercise safety during the Thanksgiving Holiday.
- Thanked the staff for their reports.
- Wanted the constituents to know that we are unified and here to express the interests of our respective offices. As elected officials, there may be times that we disagree but we are all unified in one direction to maintain our service facilities for our constituents.
- Congratulated all those elected in the community.
- Wished everyone a Happy Thanksgiving.

RECESS TO CLOSED SESSION 6:05 PM

[Taken out of order after Consent Agenda]

[Counsel Margarita arrived at 6:08 p.m.]

[Director Engellenner was recused from Closed Session No. 3 and left at 7:00 p.m.)

RECONVENE TO OPEN SESSION 7:50 PM

Report by Associate General Counsel Chavez:

CLOSED SESSION GOVERNMENT CODES:**1. CONFERENCE WITH LEGAL COUNSEL–EXISTING LITIGATION**

Pursuant to California Government Code Section 54956.9(a) – Two (2) Cases

- A. William Cole vs. Sacramento Metropolitan Fire District
Claim #2008074620

The Board was briefed and granted authority to the District's Workers' Compensation attorney to negotiate a settlement of the claim.

- B. Steven Trout vs. Sacramento Metropolitan Fire District
Claim #2003016414 and Claim # unknown

The Board was briefed and granted authority to the District's Workers' Compensation attorney to negotiate a settlement of the claim.

2. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to California Government Code Section 54957.6(f)

- A. District Negotiator: Fire Chief Don Mette
Employee Organization: Sacramento Area Fire Fighters Local 522

The Board was briefed on the status of pending labor negotiations with Local 522.
No action.

3. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

(Counsels John Lavra and Joseph Salazar)

Pursuant to California Government Code Section 54956.9(a)

Mark Thomsen vs. Sacramento Metropolitan Fire District
Sacramento County Superior Court Case No. 34-2008-00004079

The Board was briefed. No action.

ADJOURNMENT – The meeting adjourned at 8:40 p.m. with a moment of silence in memory of Deputy Larry Canfield.

Ray Trujillo, President

Gregory A. Granados, Secretary

Charlotte Tilson, Clerk of the Board